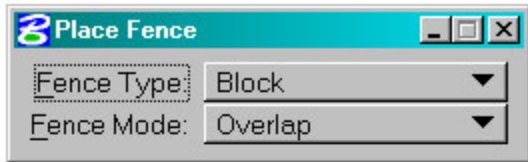# MicroStation and PowerPoint

Introduction: Microsoft PowerPoint does not support the pdf format like Photoshop and other graphics programs. This makes it difficult to bring MicroStation graphics into PowerPoint. A useful way to bring MicroStation graphics into PowerPoint is to use an emf format. You can create an emf formatted MicroStation graphic by using an emf printer driver. **Emf is a vector format, which can also be used in Microsoft Word and Excel.**
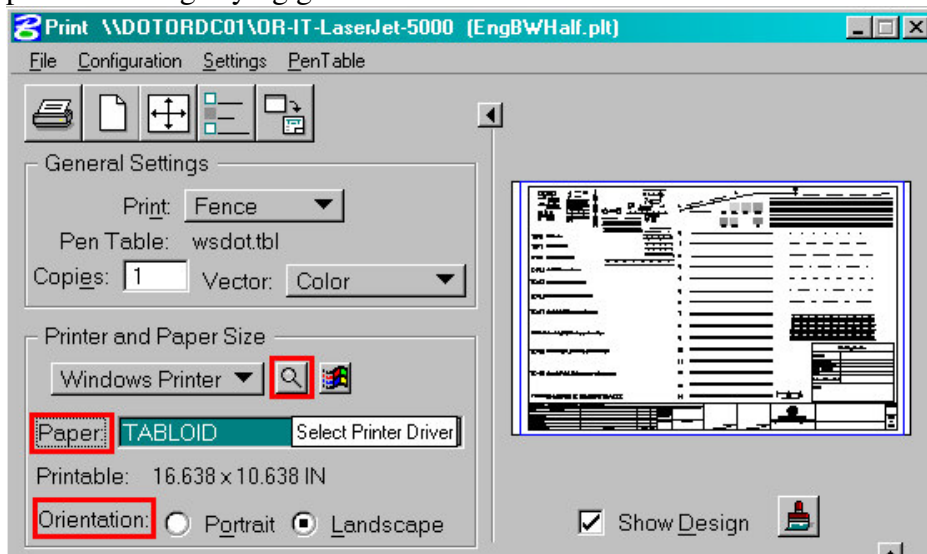
MicroStation Procedure

1. Place a fence around the area you would like to place in PowerPoint.
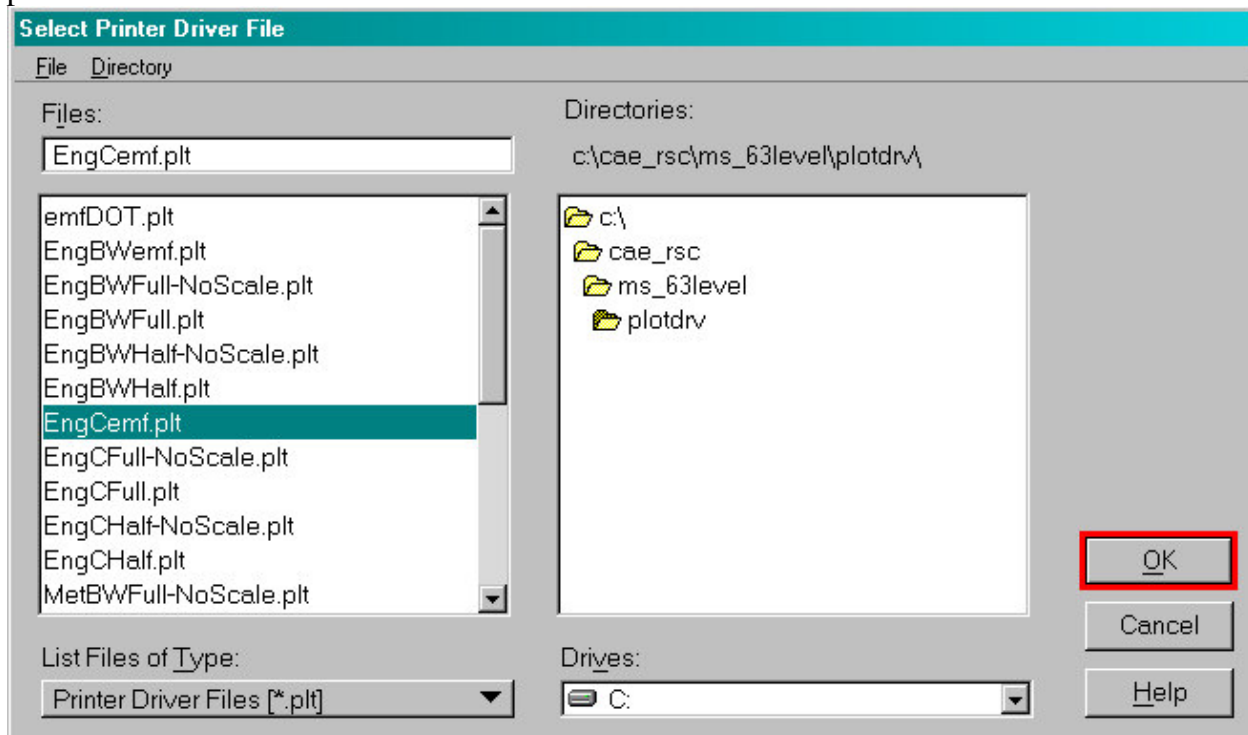

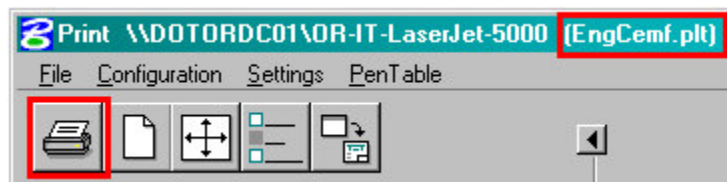

2. Press the "Print" button.

3. Choose the "Orientation" and "Size" of the paper (for Plan Sheets use 11x17 inch). Then press the "magnifying glass" button.
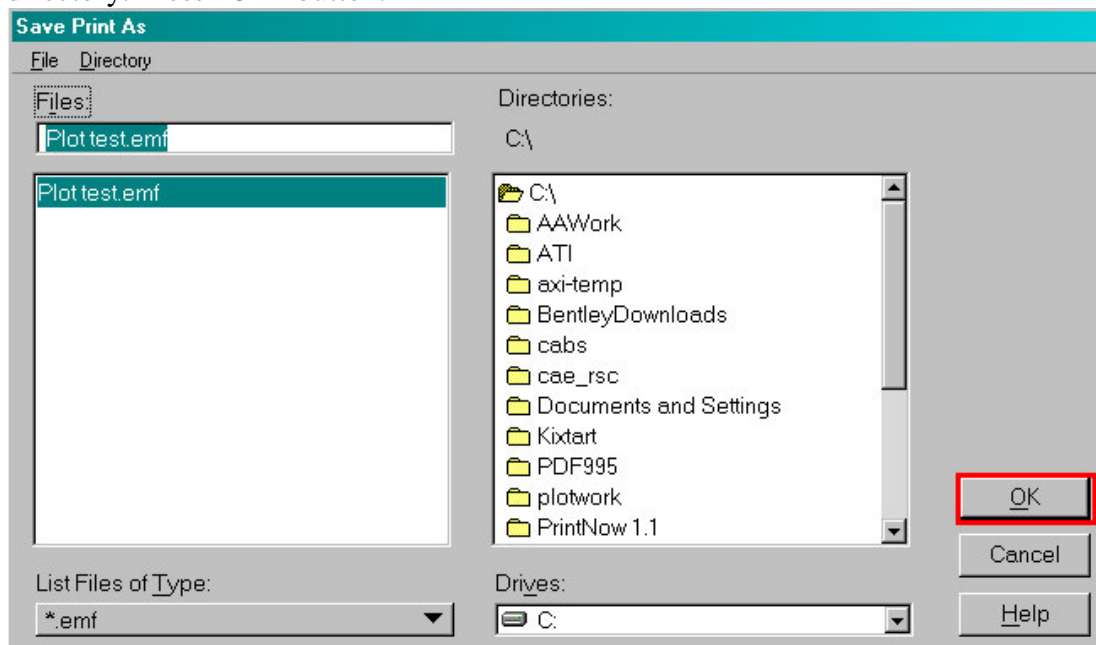
4. Choose "EngCemf.plt" for color output and "EngBWemf.plt" for black and white output, then press "OK" button.
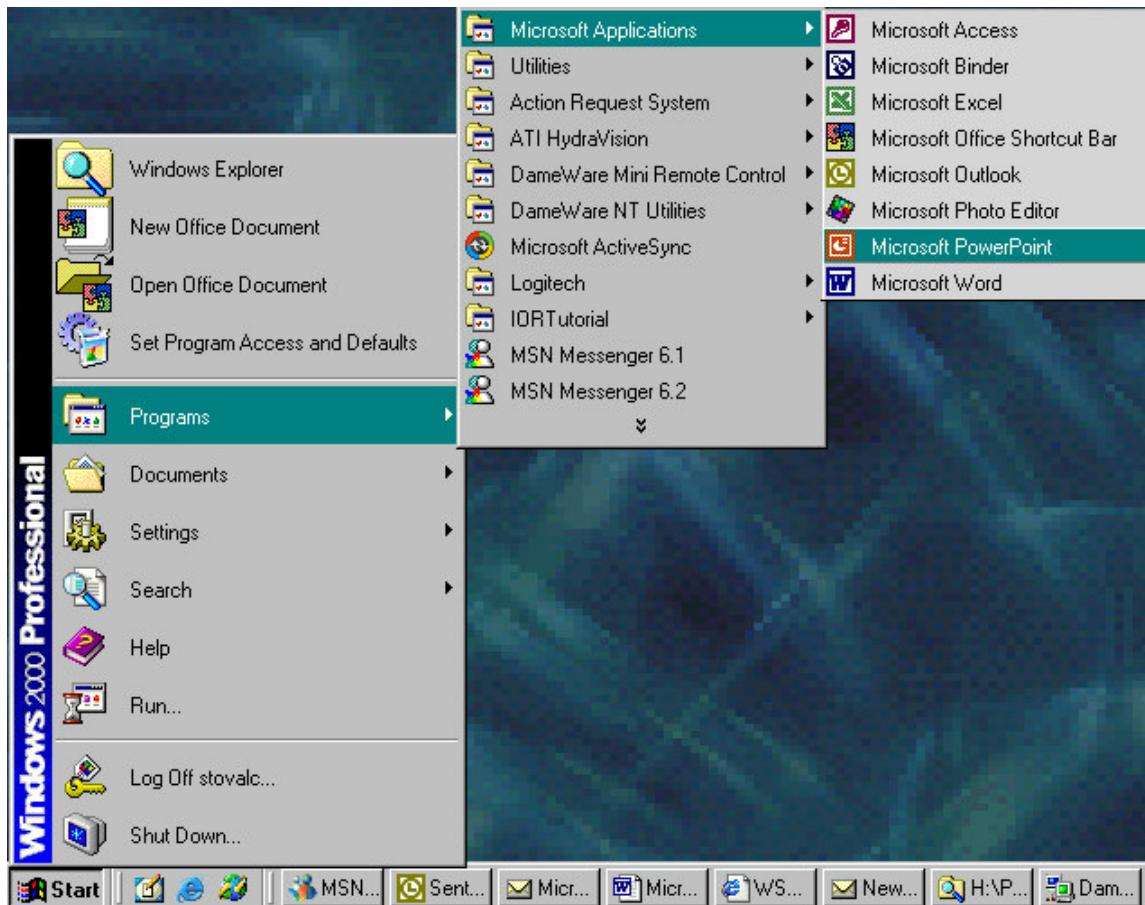

5. Press the "Print" button.

6. You may choose any file name or save the emf file in any directory. Choose a file name and directory. Press "OK" button.
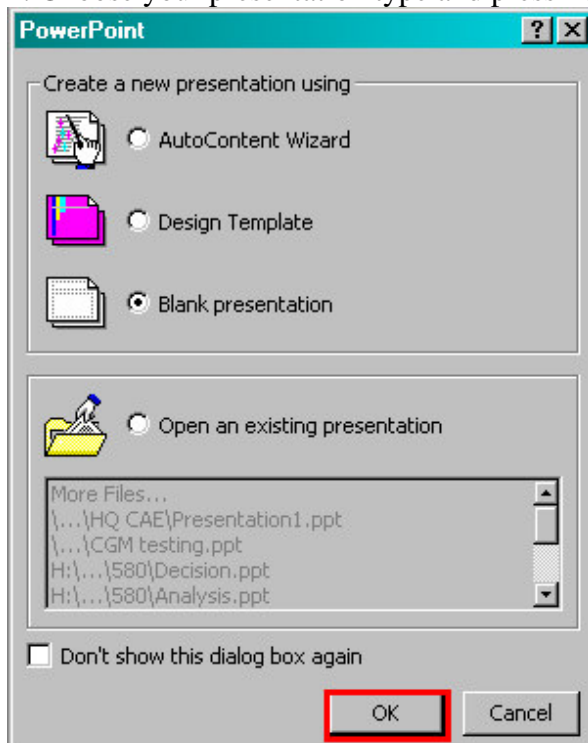

Your emf is now created.
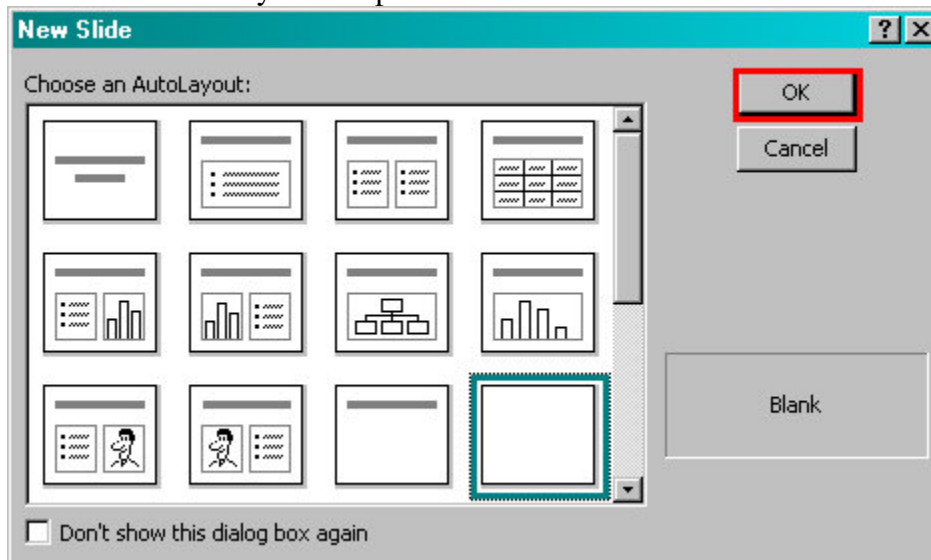
PowerPoint Procedure

1. Open PowerPoint by going to "Start=>Programs=>Microsoft Applications=>Microsoft PowerPoint."
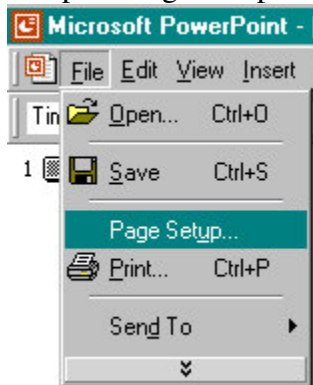

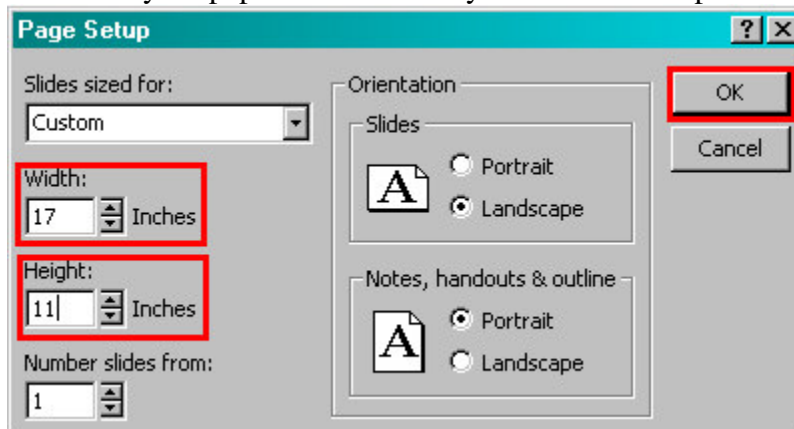2. Choose your presentation type and press "OK" button.

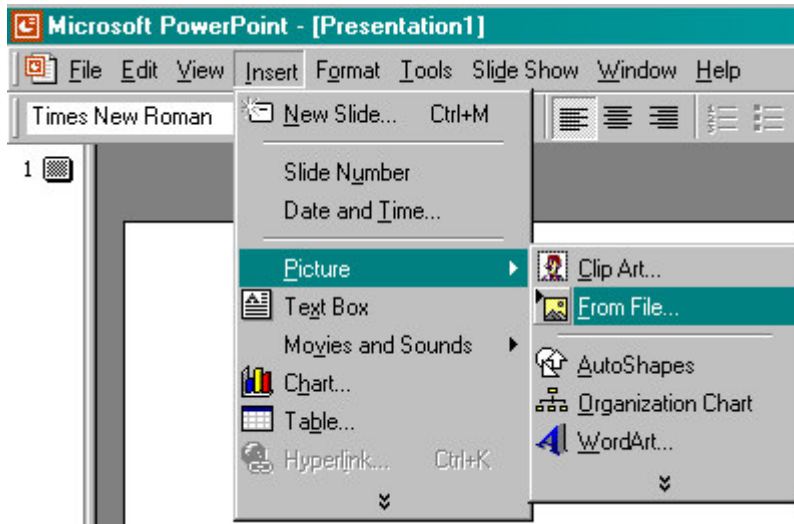3. Choose a slide layout and press "OK" button.

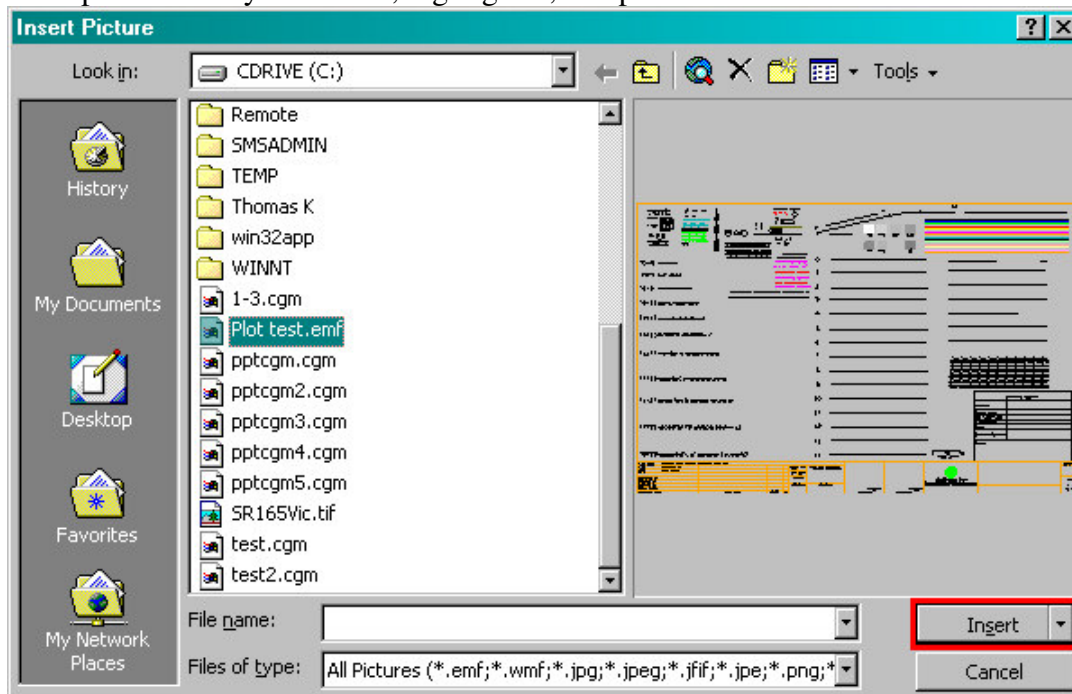
4. Open "Page Setup".

5. Choose your paper size to match your emf file and press "OK" button.
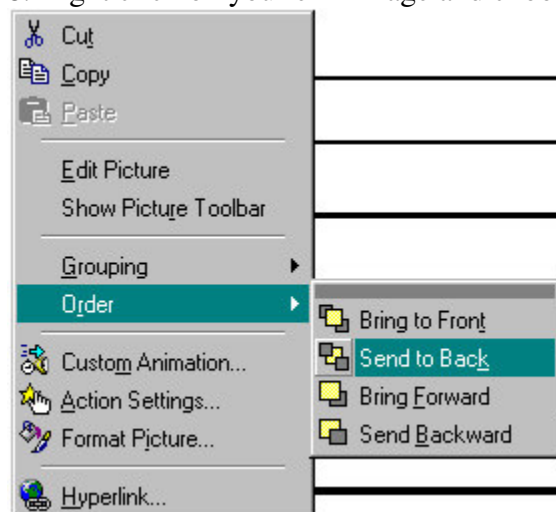
6. Choose Insert=>Picture=>From File.

7. Map to the emf you created, highlight it, and press "Insert" button.

8. Right click on your emf image and choose Order=>Send to Back.

You now have an emf file inserted in your PowerPoint Presentation (as shown below). You may add text in front of this image. If you need to make any edits to the emf image you will have to make the changes in MicroStation and begin the emf creation process all over again.